

JANUARY 6, 2019

THE CITY COUNCIL OF THE CITY OF LEWISTON, IDAHO, met in a Special meeting on Monday, January 6, 2020, on the second floor of the Lewiston City Library, 411 "D" Street, Lewiston. Mayor Collins called the meeting to order at 6:00 p.m.

I. ROLL CALL

Councilors Present: Collins; Schroeder; Blakey; Kleeburg; Miller; Pernsteiner; Randall

Councilors Elect: Bradbury; Kelly

II. PLEDGE OF ALLEGIANCE

Mayor Collins led the Pledge of Allegiance.

III. CITIZEN COMMENTS: *Provides an opportunity for citizens to address the council on agenda items or other items they wish to bring to the attention of the council. Citizens are encouraged to discuss operational issues in advance with the city manager. In consideration of others wishing to speak, please limit your remarks to three minutes.*

There were no citizen comments.

IV. PRESENTATIONS AND PUBLIC HEARINGS

A. FINANCIAL PRESENTATION: *Information provided in packets - No oral presentation*

V. CONSENT AGENDA - OLD BUSINESS

Mayor Collins explained that all items on the Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion on these issues unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and considered on the Active Agenda under "Items Moved from the Consent Agenda".

Councilors ____ and ____ moved and seconded, respectively, adoption of the Consent Agenda. *ROLL CALL VOTE: VOTING AYE: Collins; Schroeder; Blakey; Kleeburg; Miller; Pernsteiner; Randall. VOTING NAY: None.*

A. ADVISORY BOARD AND COMMISSION MEETING MINUTES: *10/03/19 and 11/07/19 Historic Preservation Commission; 11/20/19 Library Board*

- B. AMENDMENT TO EMERGENCY SERVICES AGREEMENT WITH CLEARWATER PAPER AND MEDCOR: Considering an amendment to the Services Agreement for fire and emergency support services
- C. ANNUAL STREET REPORT: Considering approval of the 2019 Street Report
- D. RESOLUTION 2020-2: Considering implementation of the Council's decision in CPA19-000003, amending two neighborhood number seven – East Orchards maps of Chapter 6.7 of the Lewiston Comprehensive Land Use Plan
- E. VOUCHER'S PAYABLE: 12/13/19 through 12/21/19 - \$2,047,102.54

VI. ACTIVE AGENDA - OLD BUSINESS

A. ORDINANCES

1. Second and Third Readings

Councilor ____ offered a motion to combine the second and third readings and to waive the third readings in full of Ordinances 4762, 4764, 4765 and 4766. The motion carried unanimously.

Councilor ____ moved and Councilor ____ seconded approval of the second and third readings of Ordinances 4762, 4764, 4765 and 4766.

An amended motion was then made and seconded by Councilors ____ and ____, respectively, to amend Ordinance 4762 as reflected in the document titled Proposed Amendments to Ordinance 4762 for the January 6, 2020, City Council meeting. The amendment carried 7 to 0.

The motion to read also carried unanimously.

- a. ORDINANCE 4762: APPROVING THE SECOND AND THIRD READINGS OF ORDINANCE 4762 BY TITLE ONLY: "AN ORDINANCE OF THE CITY OF LEWISTON AMENDING AND ENACTING VARIOUS SECTIONS IN CHAPTER 2, ARTICLE XIII OF THE LEWISTON CITY CODE REGARDING ADVISORY BOARDS AND COMMISSIONS; AMENDING SECTION 37-93.E.(f)(6) REGARDING A PUBLIC ART COMMITTEE; AMENDING SECTION 7-6(b) REGARDING THE EMERGENCY MEDICAL SERVICES ADVISORY BOARD; AND PROVIDING AN EFFECTIVE DATE"
- b. ORDINANCE 4764: APPROVING THE SECOND AND THIRD READINGS OF ORDINANCE 4764 BY TITLE ONLY:

“AN ORDINANCE OF THE CITY OF LEWISTON IMPLEMENTING THE CITY COUNCIL’S DECISION IN ANX19-000003 TO ANNEX LAND INTO THE LEWISTON CITY LIMITS; AND PROVIDING AN EFFECTIVE DATE”

- c. **ORDINANCE 4765:** APPROVING THE SECOND AND THIRD READINGS OF ORDINANCE 4765 BY TITLE ONLY: “AN ORDINANCE OF THE CITY OF LEWISTON IMPLEMENTING THE CITY COUNCIL’S DECISION IN ZNC19-000003, DECLARING THAT CERTAIN NEWLY-ANNEXED REAL PROPERTY BE INCLUDED IN THE CITY OF LEWISTON SUBURBAN RESIDENTIAL (R-1) ZONE; AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF LEWISTON; AND PROVIDING AN EFFECTIVE DATE”
- d. **ORDINANCE 4766:** APPROVING THE SECOND AND THIRD READINGS OF ORDINANCE 4766 BY TITLE ONLY: “AN ORDINANCE OF THE CITY OF LEWISTON AMENDING SECTION 39-1 OF THE LEWISTON CITY CODE; TO UPDATE THE CITY OF LEWISTON AREA OF CITY IMPACT BOUNDARY MAP; AND PROVIDING AN EFFECTIVE DATE”

2. **Adoption and Approval of Ordinance Summaries**

- a. **Ordinance 4762**
- b. **Ordinance 4764**
- c. **Ordinance 4765**
- d. **Ordinance 4766**

A motion and second were offered by Councilors ____ and ____ to adopt Ordinances 4762, 4764, 4765 and 4766 and to approve the related Ordinance Summaries. ROLL CALL VOTE: VOTING AYE: Collins; Schroeder; Blakey; Kleeburg; Miller; Pernsteiner; Randall. VOTING NAY: None.

- B. **RESOLUTION 2020-1:** *Considering approval of a Bylaws template to be used by the City of Lewiston’s Advisory Boards and Commissions*

Following a motion and second from Councilors ____ and ____, Resolution 2020-1 was approved. ROLL CALL VOTE: VOTING AYE: Collins; Schroeder; Blakey; Kleeburg; Miller; Pernsteiner; Randall. VOTING NAY: None.

- C. **REASONED STATEMENT - SKYVIEW ESTATES SUBDIVISION, PHASE 1:** *Considering approval of the Reasoned Statement for ZNC19-000003, John and Pearl Groefsema and Brett and Angela Blewett*

Councilor ____ moved and Councilor____ seconded approval of the Reasoned Statement for ZNC19-000003. The motion carried 7 to 0.

D. ITEMS MOVED FROM THE CONSENT AGENDA

None.

VII. OUTGOING COUNCILOR COMMENTS AND ADJOURNMENT OF THE 2018-2019 LEWISTON CITY COUNCIL - SINE DIE

Mayor Collins

VIII. ADMINISTRATION OF THE OATH OF OFFICE TO NEWLY-ELECTED COUNCILORS

City Clerk Ravencroft issued the Oath of Office to newly-elected Councilors John Bradbury and Kevin Kelly.

IX. ELECTION OF MAYOR

City Clerk Ravencroft called for nominations for the position of Mayor.

_____ and _____ were nominated. *ROLL CALL VOTE FOR COUNCILOR COLLINS: VOTING AYE: Collins; Blakey; Bradbury; Kelly; Miller; Pernsteiner; Schroeder. VOTING NAY: None.*

X. ELECTION OF MAYOR PRO-TEM

City Clerk Ravencroft asked for nominations for the position of Mayor Pro-Tem.

Councilors _____ and _____ were nominated.

ROLL CALL VOTE FOR COUNCILOR _____: VOTING AYE: VOTING NAY:

ROLL CALL VOTE FOR COUNCILOR _____: VOTING AYE: VOTING NAY:

XI. CONSENT AGENDA - NEW BUSINESS

Mayor Collins explained that all items on the Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion on these issues unless a Councilor so requests, in which case

the item will be removed from the Consent Agenda and considered on the Active Agenda under "Items Moved from the Consent Agenda".

Councilors ____ and ____ moved and seconded, respectively, adoption of the Consent Agenda. ROLL CALL VOTE: VOTING AYE: Collins; Blakey; Bradbury; Kelly; Miller; Pernsteiner; Schroeder. VOTING NAY: None.

A. **RESOLUTION 2020-3:** *Considering accepting a public stormwater utility and access easement from Simon R. Howard, Matthew P. Howard and Jennifer A. Howard to the City of Lewiston*

B. **McMILLEN ADDITION ADMINISTRATIVE PLAT:** *Considering approval of a two-lot subdivision consisting of one regular lot and one flag lot located at 1532 Birch Avenue, which would grant a five-foot wide easement for future sidewalk, utility and stormwater use*

XII. ACTIVE AGENDA - NEW BUSINESS

A. **BID AWARD - IFB-20-002 - 5TH STREET PEDESTRIAN RAMP IMPROVEMENTS:** *Considering award of the bid to Knox Concrete, LLC, Lewiston, Idaho, in the amount of \$176,400*

A motion and second were made by Councilors ____ and ____ to award Knox Concrete, LLC, the bid in the amount of \$176,400 for IFB-20-002 - 5th Street Pedestrian Ramp Improvements. It was noted by Councilor ____ that the low bidder was not selected as the first apparent low bidder did not sign its bid and the second apparent low bidder did not provide acceptable bid security.

The motion carried unanimously.

XIII. UNFINISHED AND NEW BUSINESS

A. **CITY COUNCILOR COMMENTS**

Councilor

B. **CITY MANAGER COMMENTS**

City Manager Nygaard

C. **ADVISORY BOARD AND COMMISSION APPOINTMENTS**

Mayor Collins moved to approve the appointment of Richard Hensley to the Cemetery/Urban Forestry Advisory Commission. Councilor ____ provided a second and it carried 7 to 0.

D. AGENDA TOPICS

No new agenda topics were offered for future discussion/action.

XIV. ADJOURNMENT

There being no further business to come before the Lewiston City Council, Councilor Kleeburg moved and Mayor Pro Tem Schroeder seconded adjournment of the December 9, 2019, Regular Council Meeting at 8:47 p.m.

Kari Ravencroft, Recording Secretary

Date approved by City Council