

Historic Preservation Commission  
Minutes of Regular Meeting  
February 6, 2020 at 10:00am  
215 D Street, Lewiston, ID 83501

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I. CALL TO ORDER

Vice Chair Gile called the meeting to order at 10:30am.

Present: Vice Chair Brett Gile  
Commissioners' Dennis Ohrtman, Patrick Showers, Patti Brockman, Ged Randall, Greg Follett (10:40), Councilor Kathy Schroeder

Apologies: Chair Michelle Bly, Commissioner Vikky Ross

Staff Present: Jacqui Gilbert

1. Approval of Minutes, Special Meeting – January 16, 2020  
Commissioner's Ohrtman and Showers made a motion and seconded to approve the minutes of January 16, 2020, as written. The minutes were approved 5-0.

II. CITIZEN COMMENTS

Leah Boots introduced herself to the commission stating she was interested in the commission's work.

III. NEW BUSINESS

1. HPC Participation in the Environmental Review for the Water Treatment Accessory Building – Ryan Rehder of Mountain Waterworks Inc.  
Vice Chair Gile introduced Ryan Rehder of Mountain Waterworks Inc. to the Commission. Mr. Rehder provided an overview of the water treatment environmental archeological and architectural survey review that his company is tasked with completing on behalf of the City of Lewiston for the Water Treatment Plant project. A handout was circulated to the commission that detailed the location and project overview that covered the removal of an old structure due to the update of technology and equipment needed for the project. Mr. Rehder explained that due to the environmental policy act, it is a requirement to step through this process when federal funding sources are acquired. Due to the building being older than 50 years an environmental review is required to identify any local impact and mitigation. The State Historic Preservation Office and the Department of Environmental Quality would also be involved with the review and they advised that a representative from the Lewiston Historic Preservation Commission (HPC) be invited to attend a meeting being setup for the review. Commissioner Ohrtman made a motion nominating Chair Bly to represent the HPC at the environmental review meeting. Commissioner Randall seconded the motion and the motion was approved 6-0.

#### IV. OLD BUSINESS

##### 1. Sidewalk Vaults

Vice Chair Gile provided a status of the inventory reconciliation which had not been completed thus far.

There was discussion about how the commission could help the project so that it did not stall. Councilor Schroeder offered assistance and provided that she would keep the information flow with the City Manager.

Vice Chair Gile stated that no action by the commission would be taken at this time, other than reconciling the lists that have been provided and requested the agenda item stay on for discussion.

##### 2. Historic District Design Guidelines & Outreach Feedback Process.

Staff provided that the document was ready to circulate if the commission was happy with the content.

Commissioners' Randall and Showers made a motion and seconded to approve the Historic District Design Guideline with an amendment to the first graphic on page iii be made larger and displayed as landscape. The motion was approved 6-0 with the amendment.

Vice Chair Gile and Commissioner Brockman will present the document to the LC Realtors Association monthly meeting being held February 19, 2020 at the Quality Inn. Staff was requested to be present for any questions. Staff suggested they have a "call to action" when presenting the document, requesting two members of the association to review the document and provide feedback back to staff.

Staff reported that the design guidelines would be forwarded to Beautiful Downtown Lewiston (BDL) for the BDL Design Committee to review. Further, the document will be forwarded to My Architect and Castellaw Kom Architects for feedback by March 27, 2020.

##### 3. Historic Preservation Commission Bylaws.

Staff provided the commission with the duly completed HPC Bylaws for their review and approval. Commissioners' Ohrtman and Randall made a motion and seconded approving the Bylaws as written. The motion was approved 6-0.

##### 4. Historic District – Boundary Increase Newsletter

Staff shared that since the district expansion there has been no notification to property owners and a newsletter was decided by the commission to be a good way to provide information on this and the design guidelines project. Staff provided a template via email to the commission for content input. Once a draft has been developed staff advised that circulation to the Community Development Director and the City Manager is recommended. Those commissioners' present suggested that staff seek comments or quotations from property owners in the district to include in the newsletter.

V. COMMISSIONER COMMENTS

Commissioner Ohrtman shared the NPC Historical Society is planning to rebuild the wall in front of the Heritage House and have secured funding. Also, the lot to the east side of the museum - a site plan is being developed to move the Territorial Capitol over to the museum campus. Further, a grant has been received for media work on the Liberty Theater for the lobby area and two exterior cases.

VI. STAFF COMMENTS

Staff circulated timesheets to the commission requesting completed ones to be returned.

Also, informed the commission that Community Development is funding the Historic Lewiston Walking Tour Map for an update and reprinting by Printcraft in Lewiston.

VII. ADJOURN

Vice Chair Gile and Commissioner Showers made a motion and seconded to adjourn the meeting at 11:33am. The motion was approved 6-0 to adjourn.