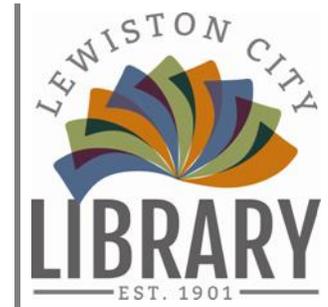


Display Policy



It is the policy of the Lewiston City Library to make public forums available to the community for purposes that enhance the Library's educational, cultural, and civic mission.

While the Library would like to accommodate all requests of local organizations and businesses for such space, the volume of requests and the small amount of space available makes this impossible.

The term "display" is used collectively to include handouts, flyers, posters, and exhibit items. The Library does not advocate or endorse the viewpoints of exhibits or exhibitors using public forum locations.

SUBJECTS/CONTENTS

Displays are for information about civic, cultural, educational and recreational programs of likely interest to the local community. The displays may include such forms as:

- Information about community affairs, organizations, services and activities.
- Promotion of interest in the use of books and other library resources

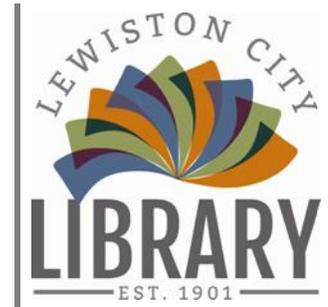
Civic groups, service clubs, nonprofit organizations, and governmental units promoting free or nominal charge events are typical sponsors of these activities.

No political candidate or proposition materials, commercial promotions or private events, such as yard sales, and "services provided," are eligible for display.

SIZE AND LOCATION

The Library reserves the right to refuse display materials that are awkward to display or take up disproportionate space. Displays are only allowed in designated areas; generally, these are counters and bulletin boards near staffed Help desks. Other areas, such as counters, study tables, walls, windows, doors, and shelving end panels are reserved for the Library's own displays. Library and City of Lewiston mounted displays shall have priority of use of available space.

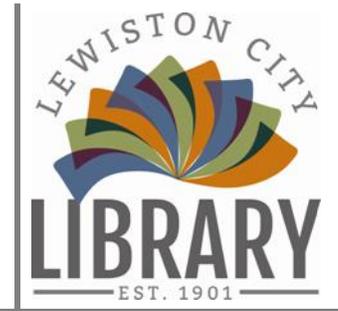
Display Policy



REQUIREMENTS FOR POSTING/DISTRIBUTING ITEMS

1. Prior to posting, each item will be reviewed by the Library's Director, Assistant Director or designee. If the item is approved, it will be placed on the display board where there is room. If the item is not approved, it will be discarded.
2. Handouts, flyers, and posters are displayed no more than one (1) month prior to the event and will be placed in the appropriate public forum location by Library staff.
3. All items must identify the group or person responsible for distribution, and provide a contact address or telephone number.
4. Items may remain posted or be distributed for a period of up to 60 days. Posters, flyers, and pamphlets may be discarded by Library staff during that time frame. The Library will relocate, rearrange, and remove materials as it chooses.
5. The library does not store materials. Any items brought early must be redelivered within the display period.
6. Active distribution, in which a person on site hands out materials, canvasses, solicits or petitions, is not allowed in the library.
7. Items to be posted/distributed must not be in violation of any federal, state or local laws.\

Display Policy



8. Items posted must be appropriate for viewing in a place that is open to people of all ages.