



HOME REPAIR PROGRAM APPLICATION CHECKLIST

The application approval process can take weeks to complete. As you move forward in this process, city staff will keep you updated about your application status, next steps, and estimated timeline.

Please submit the Application and the following documentation items to:

Community Development Department
215 D Street/PO Box 617
Lewiston, ID 83501
Office: 208.746.1318 x 7265 / Fax: 208.746.5595
tbrocke@cityoflewiston.org

Documents:

- Read the required reading material, signed, and returned the acknowledgement.
- Completed the Application.
- Submit a copy of Driver's License(s) or valid State ID.
- Submit a copy of most recent tax return **OR** filled out Part 5 Income Inclusions sheet.
- Completed the Tax Return Request Document – IRS Form 4506T-EZ
- Submit a copy of four (4) most recent paycheck stubs or bank statements with four (4) income deposits.
- Submit a copy of school or college docs for full time students living in the home over 18.
- Submit a copy of Social Security Benefits (if applicable).
- Submit a copy of current mortgage statement or deed.
- Submit a copy of Home Insurance.
- Submit a copy of most recent utility bill.
- Read the "Renovate Right" handbook and signed acknowledgement.
- Submitted all needed income paperwork for those living in the household.

Questions can be directed to:

Tanya Brocke, Community Development Specialist
tbrocke@cityoflewiston.org
208-746-1318 x 7265